

Library Board of Directors
Somers Public Library
Minutes
February 4, 2008

Members present: Chairperson Shirley Warner, Tiffany Daly, Andrew Phillips, Robin Provencher, Charlotte Stopa, Laurell Welliver, Mike Gotta, Lois Lindell

Also present: Francine Aloisa, Director

Absent: Dee Moak

Meeting was called to order by Chairperson Warner at 6:35 pm.

Motion (A. Phillips, Second: T. Daly) to accept minutes of January 7, 2008 as presented; voted unanimously.

Treasurer's Report was distributed and will be filed. Thirteen checks were written and two deposits made in January.

No Audience to Citizens.

No Correspondence:

Financial Business:

Approval of Invoices: Motion (A. Phillips, Second: R. Provencher) to approve bills paid. Voted unanimously.

Year-to-date Budget was distributed. 47.73% remains in the budget for 2007/2008. Francine stated that the salary line item for Children's Librarian shows a bigger number because Marie has just started back full-time. Some of the Supplies account will be used for things needed at the Kibbe-Fuller site.

Committees:

The Budget for 2008-2009 was presented. The request for increase is 3.09%. Without adding in Heat and Electricity, the increase would be 1.43%. The line items under the Building Maintenance Account were explained and discussed. Motion (L. Lindell, Second: L. Welliver) to accept the budget for 2008-2009 as presented. It now will be presented to the Town Finance Board. This budget does not include salaries as the salaries for Library staff is included in the Selectmen's budget.

Tiffany distributed a report of the Investments for the Library Endowment Fund and also a Balance Sheet as of December 31, 2007. These reports will be filed.

Building Program:

Building Committee: A discussion was held on the options that are available for staffing and the hours that the Children's Department at Kibbe-Fuller. This will be discussed again at our March meeting and

action will be taken on the options. The moving date will probably be put off a few weeks but plans are being made.

Fundraising Committee is meeting on Wednesday at 7:00.

Policy Review:

All policies that are in effect will be followed at all library sites.

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Changes in the policy for Emergency Closing were presented.

Changes are: Title changed from Inclement Weather to Emergency Closing

No. 6 added in first paragraph, to read: "Temperature in library building below 60 or above 80 degrees for a length of time expected to be more than 4 hours."

Wording added to second sentence, second paragraph: which has fallen overnight or early morning

Scheduled added to last sentence, third paragraph

All policies will be in effect at all library sites

Old Business.

Bonding policy is in force and correctly signed.

Director's Report:

Report was distributed. Francine highlighted several areas. Children's programs are in full swing as Marie is back full-time. Two donations were received. Friends of the Library will meet on March 10 and their Book Sale will be April 4 and 5.

New Business:

The day after Christmas falls on a Friday. Town Hall asked that Library staff use their floating holiday for that day as Town Hall staff is planning to do. The staff did not want this, as the Library will be open Saturday and Sunday. Selectmen agreed to this arrangement.

Meeting was adjourned at 7:55 pm.

Respectfully submitted,

Lois Lindell